

**INDUSTRIAL INDEPENDENT SCHOOL DISTRICT**  
**PO Box 369**  
**Vanderbilt, TX 77991-0369**  
**361-284-3226**  
**361-284-3349 (fax)**

Mr. Tony Williams  
Superintendent

Mrs. Olivia Mixon  
Chief Financial Officer

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**INDUSTRIAL INDEPENDENT SCHOOL DISTRICT**  
**POLICY ON COMMUNITY USE OF SCHOOL FACILITIES**

- Purpose:** The Board permits public use of school facilities for educational, recreational, civic, or social activities, when these activities do not conflict with school use or with policy GKD (Legal) GKD (Local).
- Approval of Use:** The authority to approve occasional use of school facilities is delegated to the Superintendent. Persons or organizations desiring exclusive use of a facility on a specific date shall contact the Superintendent, who shall determine whether the use is consistent with this policy.
- Prohibitions:** Possession and use of intoxicating beverages or controlled substances at school facilities is strictly prohibited. Firearms of any type are also strictly prohibited on school facilities.
- Usage Fees:** Users shall be charged a fee to pay for operation, supervision, or clean-up costs at designated facilities. The principal shall collect all fees and remit them to the Central Office. The Superintendent shall publish a schedule of fees for the use of such facilities. School organizations or school support organizations shall be exempted from usage fees.
- Outdoor facilities such as the tennis courts, the track, and school playgrounds may be used by the public without formal permission when these facilities are not being used for school activities.
- A separate schedule of fees is established for non-profit and for profit groups.

**NON-PROFIT**

Usage Fee (Non-school) \$ 50.00

Usage Fee School Related -0-

Clean-up cafeteria only \$ 50.00

Cafeteria & kitchen \$ 75.00

Cafeteria, kitchen &  
straighten classrooms \$100.00

Cafeteria Manager or Cook:

\$50.00/hr. w/4 hr min.

Technical Support:

\$50.00/hr. w/4 hr. min.

**Emergencies  
or Disasters**

The Superintendent may also authorize the use of the school facilities by civil defense officials in case of emergencies or disasters.

**Attachments:**

- Board Policy GKD (Legal)(Local)
- Facility Usage Form

**Board Approved 7/10/06**

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**Mr. Tony Williams, Superintendent**

**FACILITY USAGE FORM**

NAME OF INDIVIDUAL/ORGANIZATION USING FACILITY:

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_

DATE NEEDED: \_\_\_\_\_ TIME NEEDED: \_\_\_\_\_

Note: If you move something it must be returned to its original location before you leave. Otherwise, you could lose your opportunity of using the facility again. Your group is also responsible for all trash and its removal to the dumpsters. If your group breaks or damages equipment or the facilities they will be responsible for the damages. The facilities will be checked the next day for damages. Damages could result in your group not being allowed to use the facility in the future.

**FACILITY TO BE USED**

**Campus Specific to Request: \_\_\_ H.S. \_\_\_ J.H. \_\_\_ IEE \_\_\_ IEW**

_____ Gym	_____ Cafeteria only	_____ Computer Lab
_____ Theatre/Auditorium	_____ Cafeteria/Kitchen	_____ Keyboarding Lab
_____ Classroom	_____ Band Hall	_____ Track
	(HS or JH only)	(HS only)
_____ Field House	_____ Baseball Field	_____ Home Ec Building
(HS only)	(HS only)	(HS only)

FOR OFFICE USE ONLY

Facility Sponsor's Name: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Usage Fee: Amount \$ \_\_\_\_\_ Date Received: \_\_\_\_\_ Check or Cash